

# Enrolment Form



**NAME**

**DATE OF BIRTH:**

Name of Parent :

Address:

Post code:

Email:

Mobile:

Home number:

Alternate emergency contact person and number:

Please state if you have any special needs or medical conditions:

Please select two preferences of times numbered 1<sup>st</sup> and 2<sup>nd</sup>. First preference will try to be given in all cases.

WEEKLY ART CLASS TIMETABLE				
Monday	Tuesday	Wednesday	Thursday	Friday
Primary 3.30-4.30pm	Primary 3.30-4.30pm	Adult 10.30am-1pm	Adult 10.30am-1pm	Primary 3.30-4.30pm
Adult 5-7.30	High School 5-6.30pm	Primary 3.30-4.30pm	Primary 3.30-4.30pm	Primary 5-6pm
		High School 5-6.30pm	Primary 5-6pm	
			High School 6.15-7.45pm	

**Please tick to select your membership (per school term, 10 weeks) all fees include all materials, no additional costs:**

Primary Aged Term Membership \$202 incl. gst

High School Term Membership \$218 incl. gst

Adult Term Membership \$280 incl. gst.

Partial Primary Term Membership (calculated at \$25 week by number of weeks remaining of term, to be paid in full upon commencement of lessons)

Partial High School Membership (calculated at \$30 week by number of weeks remaining of term to be paid in full upon commencement of lessons)

Casual Membership Adults \$42 per visit

If you are unable to make you class you are entitled to **ONE** make up lesson per term, providing you have contacted the studio in advance.

Office Use Only:	Payment details:	C.K.V. number
T1:		
T2:		
T3:		
T4:		

Tick to consent::

I agree for my art work and/or my children's art work to be photographed and displayed on social media platforms and advertising material.

I agree for myself or my child to be photographed and displayed on social media platforms and for the purpose of advertising material.

Please read terms and conditions overleaf and sign at the bottom.

I have read the terms and conditions overleaf and have signed to state that I agree with all mentioned.

Please print your Name or Parent/Guardian \_\_\_\_\_ Please sign

Date \_\_\_\_\_

### **Terms and Conditions of Da Vinci Art Studio:**

- \*All workshops are guided by qualified art tutors and practicing career artists.
- \*All staff have undergone working with children and criminal checks.

### **Enrolments**

**\*All paperwork and payment must be completed prior to commencement of lessons.** If you have any questions regarding payment please contact the studio prior to enrolling. If you are unable to pay in full upfront you may ask for a payment plan. No artwork will be released unless fees are paid in full or otherwise arranged.

### **Studio Conduct**

**\*All studio members are to arrive 5 min before class,** if you arrive any earlier and studio is not open, please wait in the foyer area until studio is opened.

\*When dropping off and picking up your children please check in with a staff member prior to leaving, thank you. All children are to be accompanied by a parent when dropping off and picking up, unless otherwise had been arranged with staff. Parents and guardians are to remain in easy contact of the studio in the event of an emergency.

**\*All art studio members are to wear old clothing or a paint shirt and semi covered/ or covered footwear in the studio at all times. (No school uniforms please).**

**\*No food, ipods, toys etc are to be brought into the studio.** Drinking water is always provided.

**\*Please ensure that your child has gone to the toilet prior to the lesson so that there is not disruption to class time.**

\*All art studio members are here to work at their own pace, generally most tasks will take one to two lessons to complete, occasionally, more involved work will take a little longer. Members who have missed a lesson are welcome to book ONE make up lesson in order to complete a project providing they have given notification of their absence. (only one make up lesson will be granted per member).

\*If your child is unwell or for some reason cannot attend a lesson could you please send through a text message or email to inform us that your child will not be attending the lesson.

\*I agree to enrol myself or my child into the Da Vinci Art Studio Art Program. I understand that whilst every care and precaution will be taken, Da Vinci Art Studio and the staff of the studio are not responsible for any injury or loss of possessions whilst at the Art Studio.

\*I agree for the staff to seek medical attention for myself or my child in an event of an accident or emergency.

### **Refund policy:**

\*You are not eligible for a refund for lessons missed during term.

\*A make up day is available upon request if you have given notice prior to the missed lesson. (Only one per member per term).

\*A make up lesson, is to be booked in the same term as you are attending, they cannot be carried forward or used as a credit for another term.

\*The fee for the term is set under the principle that you have booked your place in that class for the term. If you cannot attend for an extended amount of time we are unfortunately unable to refund your fees as they are a set cost of membership for the term.

### **Our philosophy**

Our philosophy is to guide children and adults in understanding the fundamentals of art practice and art appreciation whilst having lots of fun. We pride ourselves on attaining a high standard that shows in the caliber of art work created by our existing members. Each member is unique and their creativity is unique, which is a quality that is encouraged. Creative thinking and being creative can benefit most other areas of our lives, including our social interaction with others, academic achievement, problem solving and living skills to name a few. We believe that without creative minds the world would be a very ordinary place.

*Welcome to our creative family :-)*

**Location** Suites 20-21, 2 Memorial Drive, Shellharbour NSW 2529 website: [www.davinciartstudio.com.au](http://www.davinciartstudio.com.au) email: [info@davinciartstudio.com.au](mailto:info@davinciartstudio.com.au) Phone: 4295 1042 mobile: 0414 829 548 ABN 15 154 259 57